

Labour

## Foreign Employee Quota Request and Renewal of Work Permit for Foreigners for 2019

### Notification No. 028/18 on foreign employees quota request and renewal of validity of work permit for foreigners for 2019

On 20 August 2018, the Ministry of Labour and Vocational Training (“MLVT”) issued Notification No. 028/18 (“**Notification**”) informing enterprises which are employing foreign employees for the year 2019 to apply for foreign employees usage quota approval from **1 September 2018** to **30 November 2018**.

The Notification also requires enterprises that currently employ foreign employees in Cambodia to apply for the renewal of the latter’s respective work permits. The application period is from **1 January 2019** to **31 March 2019**.

The application for quota approval for foreign employees usage and application for renewal of work permits for foreigners shall be done via [www.fwcms.mlvt.gov.kh](http://www.fwcms.mlvt.gov.kh).

The public service fee related to foreign employees are set out below.

No.	Description	Unit Fee for Services Rendered (Riel)	Maximum Timeframe for Services Rendered (Business Days)
1.	Issuance of Confirmation Letter (duplicata) for Foreign Employees	80,000	15 days
2.	Registration of Employment Contract for Foreign Employees (fixed duration contract with valid start and end date)	40,000	15 days
3.	Work Book and Work Permit of Foreigner	520,000	20 days
4.	Work Book and Work Permit of Foreigner (Triangle Development Area)	440,000	20 days
5.	Work Book and Work Permit of Foreigner (Foreign Permanent Residence)	360,000	20 days
6.	Annual Quota Approval for Foreign Employees for Enterprise	200,000	20 days

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7.	Physical Examination of Foreign Employees Prior to Commencement of Work	100,000	7 days
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Enterprises who employ foreign employees and foreigners working in Cambodia shall duly adhere to the provisions of this Notification. Any violations of this Notification will be penalized in accordance with Chapter 16 of the Labour Law.

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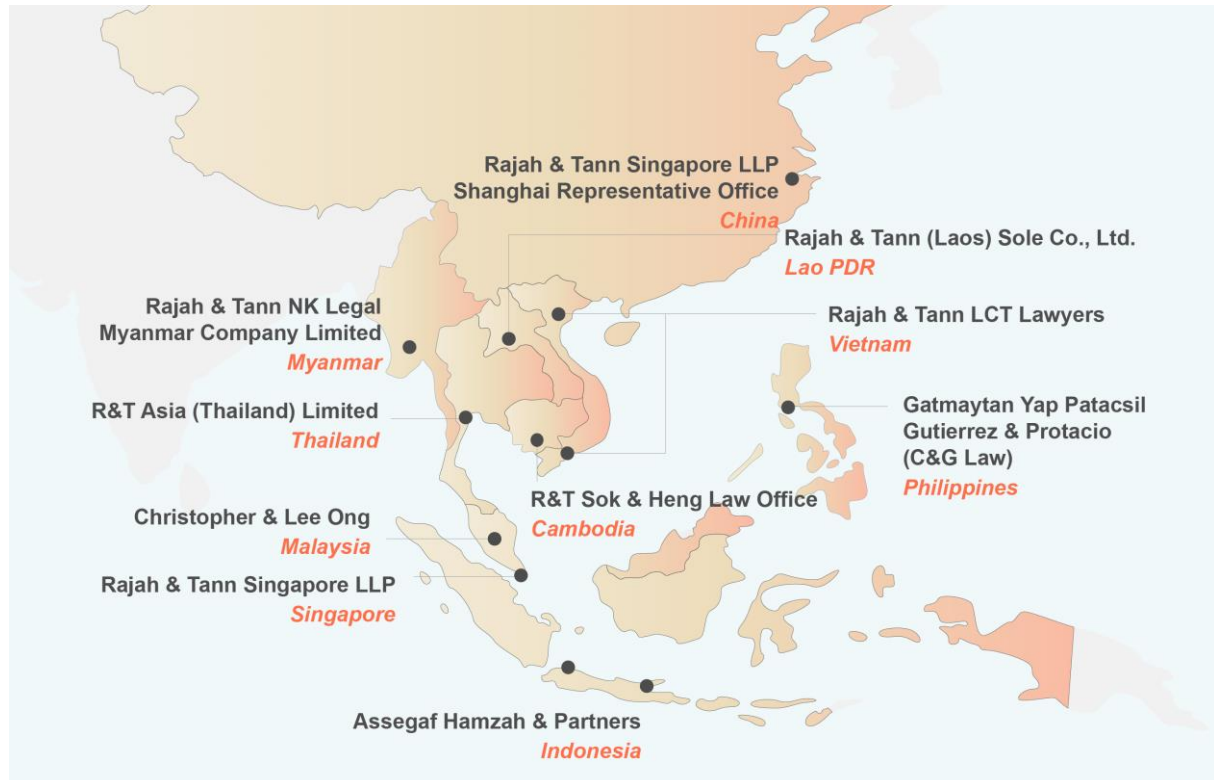
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